

### CANCELLATION POLICY

Both the registration fee as well as any corresponding incidental fees are non-refundable. For any student who withdraws from the Dance, Acting or year-long Vocal Group Programs after October 28<sup>th</sup>, a withdrawal fee of \$75 per person, per class will be charged. Special consideration is given to students moving out of the area or experiencing life-changing events (i.e. death in immediate family, divorce, etc.).

### FALL FUNDRAISER

In an effort to keep our costs as low as possible, byDesign runs a fall fundraiser with Macmillans. We will also be starting monthly orders with Fundscrip this year, where you can order gift cards to purchase everyday items. If you choose not to participate a fee of \$40 per family will be included on your invoice.

- Yes, our family would like to fundraise   
  Yes, our family would like to participate in monthly Fundscrip orders  
 No, our family is choosing to not participate

### FEES – REGISTRATION AND INCIDENTAL

A non-refundable annual registration fee of \$10 per student or \$15 per family is **due at registration**. This form must be received by August 26 to avoid being charged a late fee. Forms will not be accepted unless they are accompanied by the appropriate signature and registration fee(s). Please **do not** attach payment for any Term/Incidental Fees. You will be invoiced when classes begin (cheques may be made payable to byDesign).

Program	Cost	Description
Dance	\$30	Costume Fee
Acting	\$30	Costume Fee
Vocals (group and private lessons)	\$10/term	Resource Fee

### PARENT VOLUNTEER

This year we are asking that one parent from each family volunteer for one of the following opportunities during the year. This is a great way to invest into your child's arts experience here at byDesign. The time commitment for each opportunity will be approximately 2 hours.

Please select any of the following areas that interest you:

- Fundraising
- Marketing
- Administration
- Christmas Open House
- Year End Show
- Costumes
- Hair & Makeup

### RELEASE

While I understand that all reasonable care will be taken by the teachers and faculty, I accept full responsibility for any accidents or injuries incurred while attending classes, and in the case of an emergency, I authorize teachers/faculty to take any action deemed necessary if I am not immediately available. I give my permission for me/my child to be transported to the physician's office or the hospital, with no liability on the driver's part. An ambulance may be called to transfer me/my child to the hospital if required.

I accept all risks associated with participation in the byDesign program. I hereby release byDesign and its directors, coordinators, employees and/or other assigned representatives or volunteers from all liability and for any and all damages and/or injuries which may be sustained or suffered by me/my child while participating at byDesign.

- Yes     No    I give permission for any photos and/or videos of \_\_\_\_\_ to be used  
(student's name)  
 for any advertising or promotional material for byDesign.

- Yes     No    Please send me information on how I can donate or apply to Designed 2B Great!  
 (byDesign's student financial aid fund)  
 Yes    **I have read and agree to the Policies and Procedures Handbook.**

\_\_\_\_\_  
Parent/Guardian Signature (student signature if aged 18 and over)

\_\_\_\_\_  
Date

I understand and agree with the Policies & Procedures handbook.